

**ELIGIBILITY CRITERIA FOR APPOINTMENT OF CANTEEN STAFF
(CONTRACTUAL EMPLOYEES) GOLDEN PALM CANTEENS(GPCs)
(KARNATAKA & KERALA)**

Ser No	Appt	Qualification / Criteria
1.	Director/Senior Manager/ Manager, GPC (BRV), Bangalore	(a) Retd Defence Offr. (b) Qualification - Graduate. (c) Age - 64 Years or below. (d) Experience - Mgt of URC & Handling of Accounts. (e) Honorarium - Rs 80,000/-(All inclusive).
2.	Sr Managers (GPCs Palakkad, Calicut, Thrissur, Madikeri and Ottapalam)	(a) Retd Defence Offr. (b) Qualification - Graduate. (c) Age - 64 Years or below. (d) Experience - Mgt of URC & handling of Accounts. (e) Honorarium - Rs 60,000/- (All inclusive).
3.	Asst Mgr-Cum-Sr Store Keeper	(a) Retd Hony Lt/ Capt and JCOs with adequate experience in Canteen Management, handling of stores & inventory management. (b) Minimum Qualification – SSLC (Class XII). (c) Age - 64 Years or below. (d) Honorarium for GPC(BRV) in Bangalor = Rs 20,500/- and Extension Canteens at, RSAOI, Sena Vihar & Whitefield. (e) Honorarium for balance Golden Palm Canteens = Rs 19,000/- (f) Honorarium for Golden Palm Canteens in Kerala= Rs 19,355/-.
4.	Clerical Staff 1	(a) Persons with at least five yrs of experience in CSD Accounts & Double entry system (Priority will be given to Retd JCO Clks). (b) Should have good working knowledge of MS Office, Excel/ Tally and be capable of drafting letters, routine correspondence and, with knowledge of office procedures. (c) Experience as Head Clk/ Head Accountant preferred. (d) Qualification - SSLC (Class-XII) (e) Age - 64 Years or below. (f) Honorarium for GPC(BRV) in Bangalore =Not Posted (g) Honorarium for balance Golden Palm Canteens=Not Posted
5.	Clerical Staff 2	(a) Persons with at least five yrs of experience in CSD Accounts & Double entry system (Priority will be given to Retd JCO Clks). (b) Should have good working knowledge of MS Office, Excel/ Tally and be capable of drafting letters, routine correspondence and, with knowledge of office procedures. (c) Experience as Head Clk/ Head Accountant preferred. (d) Age - 64 Years or below. (e) Qualification - SSLC (Class-XII). (f) Honorarium for GPC(BRV) in Bangalore = Rs 28,500/- (g) Honorarium for balance Golden Palm Canteen= Rs 26,500/-

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6.	Clerical Staff 3	<p>(a) Persons with at least five yrs of experience in CSD Accounts & Double Entry System (Priority will be given to Retd JCO Clks).</p> <p>(b) Should have good working knowledge of MS Office, Excel/ Tally and be capable of drafting letters, routine correspondence and, with knowledge of office procedures.</p> <p>(c) Age - 64 Years or below.</p> <p>(d) Qualification - SSLC (Class-XII)</p> <p>(e) Honorarium for GPC(BRV) in Bangalore = Rs 21,750/- and Extension Canteens at, RSAOI, Sena Vihar & Whitefield.</p> <p>(f) Honorarium for balance Golden Palm Canteens = Rs 20,500/-.</p>
7.	Clerical Staff 4 / 5 / 7	<p>(a) Persons with at least five yrs of experience in CSD Accounts & Double entry system (Priority will be given to Retd JCO/ NCO Clks).</p> <p>(b) Should have good working knowledge of MS Office, Excel/ Tally and be capable of routine correspondence with knowledge of office procedures.</p> <p>(c) Qualification - SSLC (Class-XII).</p> <p>(d) Age - 64 Years or below.</p> <p>(e) Honorarium for GPC(BRV) in Bangalore = Rs 20,200/- including Extension Canteens RSAOI, Sena Vihar & Whitefield.</p> <p>(f) Honorarium for balance Golden Palm Canteens = Rs 18,250/-</p> <p>(g) Honorarium for Golden Palm Canteens in Kerala = Rs 18,185/-</p>
8.	Clerical Staff 6 / 8 / 9 (Stores)	<p>(a) Persons with at least two years experience in any URC (Priority will be given to ESM / Dependent of ESM / Serving Persons / Veer Naaris only), with adequate knowledge of store & sales procedures and customer relations.</p> <p>(b) Qualification - High School (Class X).</p> <p>(c) Age - 60 Years or below.</p> <p>(d) Minimum Education - Graduate/ Army Equivalent.</p> <p>(e) Technical Proficiency - MS Office, Excel & Billing process.</p> <p>(f) Experience - Minimum Two Years service in any URC/ Retail issue.</p> <p>(g) Honorarium for GPCs in Bangalore = Rs 18,250/- including Extension Canteens RSAOI, Sena Vihar & Whitefield.</p> <p>(h) Honorarium for balance Golden Palm Canteens = Rs 16,750/-</p> <p>(j) Honorarium for Golden Palm Canteens in Kerala = Rs 16,767/-</p>

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9.	Store Keeper	<p>(a) Retd Hav/SKT or equivalent with adequate experience in Canteen Management, handling/ accounting of stores and inventory management.</p> <p>(b) Qualification - High School (Class X).</p> <p>(c) Age - 64 Years or below.</p> <p>(d) Minimum Education - 12th/ Army equivalent.</p> <p>(e) Experience - Minimum five years experience in the field of handling and accounting of stores.</p> <p>(f) Honorarium for GPC(BRV) in Bangalore= Rs 20,000/- including Extension Canteens RSAOI, Sena Vihar & Whitefield. Honorarium for balance Golden Palm Canteens= Rs 18,500/-</p> <p>(g) Honorarium for Golden Palm Canteens in Kerala= Rs 18,435/-.</p>
10.	Clerical Staff 10	<p>(a) Persons with adequate knowledge of Computers & Internet and operations on Against Firm Demand(AFD) Portal (Priority will be given to ESM / Dependent of ESM / Serving Persons /Veer Naris only).</p> <p>(b) Age - 64 Years or below.</p> <p>(c) Qualification - Computer Diploma and knowledge of Server, local area network and SSLC (Class XII).</p> <p>(d) Honorarium for GPC(BRV) in Bangalore = Rs 18,250/-</p> <p>(e) Honorarium for balance Golden Palm Canteens = Rs 16,750/-</p> <p>(f) Honorarium for Golden Palm Canteens in Kerala = Rs 16,767/-</p>
11.	Computer & Network Technician	<p>(a) Persons with adequate experience in installing hardware & software mechanism, software patches, diagnosing and repairing of common computer problems, monitoring internal network system, repairing minor errors in Server, administering local area network, repairing/resolving hardware issues and Centralised Inventory Management System(CIMS) Management (Priority will be given to ESM / Dependent of ESM / Serving Persons /Veer Naris only).</p> <p>(b) Age - 64 Years or below.</p> <p>(c) Qualification - Computer Diploma / DCA, BCA, MCA & knowledge of Server, local area network operations and High School (Class X).</p> <p>(d) Honorarium for GPC(BRV) in Bangalore = Rs 18,250/- excluding Rs 1500/- per month to cover all extension counters without granting any TA/DA or miloage allowances.</p> <p>(e) Honorarium for balance Golden Palm Canteens = Rs 16,750/-</p> <p>(f) Honorarium for Golden Palm Canteens in Kerala = Rs 16,767/-</p>

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12.	Billing Clerk-cum-Sales Persons	<p>(a) Persons with at least two years experience in any URC (Priority will be given to ESM / Dependent of ESM / Serving Persons /Veer Naaris only), with adequate knowledge of store & sales procedures and customer relations.</p> <p>(b) Qualification - High School (Class X).</p> <p>(c) Age - 60 Years or below.</p> <p>(d) Technical Proficiency - MS Office, Excel & Billing process.</p> <p>(e) Experience - Minimum Two Years service in any URC/ Retail issue.</p> <p>(f) Honorarium for GPCs in Bangalore = Rs 18,250/- including Extension Canteens RSAOI, Sena Vihar & Whitefield.</p> <p>(g) Honorarium for balance Golden Palm Canteens = Rs 16,750/-</p> <p>(h) Honorarium for Golden Palm Canteens in Kerala = Rs 16,767/-</p>
13.	Watchman	<p>(a) ESM NCOs/OR (Only).</p> <p>(b) Age - 60 Years or below.</p> <p>(c) Qualification - High School (Class X).</p> <p>(d) Honorarium for GPC(BRV) in Bangalore = Rs 16,500/- including Extension Canteens RSAOI & Sena Vihar.</p> <p>(e) Honorarium for balance Golden Palm Canteens = Rs 15,200/-</p> <p>(f) Honorarium for Golden Palm Canteens in Kerala = Rs 15,207/-</p>
14.	Depot Coordinator	<p>(a) Retd Hav/ SKT or equivalent with adequate experience in Canteen Management, handling/ accounting of stores/ placing of demand/ collection of stores from CSD Depot and inventory management.</p> <p>(b) Qualification - High School (Class X).</p> <p>(c) Age - 64 Years or below.</p> <p>(d) Experience - Min five years experience in the field of handling and accounting of stores.</p> <p>(e) Honorarium for GPC(BRV) in Bangalore = Rs 20,000/-.</p>
15.	Safaiwala	<p>(a) ESM NCOs/OR and Civilians with adequate experience and willingness to work.</p> <p>(b) Qualification - High School (Class X).</p> <p>(c) Age - 60 Years or below.</p> <p>(d) Honorarium for GPC(BRV) in Bangalore = Rs 16,500/- including Extension Canteens RSAOI, Sena Vihar & Whitefield.</p> <p>(e) Honorarium for balance Golden Palm Canteens = Rs 15,200/-</p> <p>(f) Honorarium for Golden Palm Canteens in Kerala = Rs 15,207/-</p>

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16.	Multi Tasking Staff (MTS)	<p>(a) Persons with adequate experience to perform a variety of duties, including general upkeep of section, cleanliness and tidiness of office premises, carrying files and papers between offices, photocopying & sending of daily routine incoming/outgoing mail, opening and closing of offices and miscellaneous general duties for efficient office functioning (Priority will be given to ESM / Dependent of ESM / Serving Persons / Veer Naris only).</p> <p>(b) Qualification - High School (Class X).</p> <p>(c) Age - 60 Years or below.</p> <p>(d) Honorarium for GPC(BRV) in Bangalore = Rs 18,250/- including Extension Canteens RSAOI, Sena Vihar & Whitefield.</p> <p>(e) Honorarium for balance Golden Palm Canteens = Rs 16,750/-</p> <p>(f) Honorarium for Golden Palm Canteens in Kerala = Rs 16,767/-</p>
17.	Dispatch Rider (DR)	<p>(a) Persons with at least two years experience driving in any URC, (Priority will be given to ESM / Dependent of ESM / Serving Persons, with adequate knowledge of Driving of Motor Cycle and having requisite driving licence of Light Motor Vehicle(LMV).</p> <p>(b) Qualification - High School (Class X).</p> <p>(c) Age - 60 Years or below.</p> <p>(d) Technical Proficiency - MS Office, Excel & Billing process.</p> <p>(e) Honorarium for GPCs in Bangalore = Rs 18,250/- including Extension Canteens RSAOI, Sena Vihar & Whitefield.</p> <p>(f) Honorarium for balance Golden Palm Canteens = Rs 16,750/-</p> <p>(g) Honorarium for Golden Palm Canteens in Kerala = Rs 16,767/-</p>